



## NATIONAL ASSOCIATION FOR REPRODUCTIVE & CHILD HEALTH OF INDIA (NARCHI)

**DR. C.S. DAWN INDIAN COLLEGE OF MATERNAL & CHILD HEALTH (ICMCH)**

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Website : [www.narchi.org](http://www.narchi.org)

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### **General Directives for Training Hospital for Dip.GO course (two years)**

#### **Institutional Responsibility**

- To promote standardized education and training in basic obstetrics and gynaecology.
- To provide academic and general support to the students and also ensuring appropriate education facilities available for teaching purpose.
- To provide support to the Fellow Guides engaged in the training programme of the post graduate medical students.
- To manage the curriculum and ensuring proper facilities for supporting a student friendly training programme.
- To allow candidate to attend CME/ Workshop relevant to course curriculum locally or other places (statutory requirement four times a year) suggested by Fellow Guide.
- To allow candidates to attend course related training classes organised by NARCHI HQ two times in two years at designated place (Kolkata).
- There is no admission test and selection of candidate is made through online registration at NARCHI website ([www.narchi.org](http://www.narchi.org)).
- Institutional coordinator / CEO along with Fellow Guide are advised to undertake thorough counselling with the candidate regarding duty hours and responsibility. They will be also assessing suitability of the selected candidates to their mutual benefit.
- NARCHI – ICMCH **does not permit pregnancy related absence / leave.**
- It is imperative that hospital will be responsible for a stipend to the candidate to be announced by the NARCHI-HQ from time to time. Generally it is fixed as a practical amount which is usually less than Rs.10,000/- from the prevalent salary of a fresh MBBS doctor in the concerned city. The usual working hour is 72hrs/ week. Stipend for the 2<sup>nd</sup> year will be higher. **Stipend is to be paid preferably by cheque.**
- A regular candidate must be resident in the hospital (or nearby at hospital's cost).

The list is published on tier I to tier III cities by NARCHI HQ and updated regularly. This is relevant in the case, where FG is not the owner/ partner or in the board of the hospital.

## **General Directives for Fellow Guides (FG) in Obstetrics & Gynaecology for Dip.GO course – ICMCH**

The course is for two years and eligibility is MBBS with completion of internship. There is **no admission test** and selection is through NARCHI HQ website registration

The total course fee is **sent to Calcutta HQ** along with the student form properly signed. The student should be apprised thoroughly about the **benefits and limitations of the course** before he/ she sign the declaration form.

The share of honorarium of FG will be paid to FG in two instalments, at the first and second year by the candidate directly.

Quarterly up date of students to be sent to HQ over email through an ‘APPRAISAL FORM’ (every three months). It is imperative that Fellow Guide will have the same email id and phone nos for next two years and inform this office of any changes until the candidate passes out.

After one complete year of training, student will be appearing for one **Appraisal Examination** held at Kolkata. There is no examination fee.

Before the 1<sup>st</sup> year examination, Fellow Guide will be signing an **appraisal form** for the students and send back to HQ; this form is a precondition for the examination. Students are benefited by this test as they assess their preparation and realities of an ensuing examination. Similar 2<sup>nd</sup> year appraisal form is required before final examination.

This declaration form also predictably involves the active participation of the FG who can always revert back HQ about non-compliance on the part of the candidate, when HQ will take suitable steps for such deficiencies.

FGs are requested to follow the instructions on log books and comply signing at designated places as mentioned in the individual log books.

Curriculum for the course had been designed to train a candidate to develop and understand the skills for basic Obs-Gyn practitioners.

At present candidates do require the MTP training certificate from local CMO/ DMO and undergo MTP training. Within next two years they should have hands on training for all basic Obs/ Gyn skills and are expected to be exposed and relied upon from time to time.

If FG considers candidate had not prepared well then, he/ she can appear in the next examination. Examination will be held every six months – in February and August at Calcutta. She/ He has to clear within four ensuing examinations (within two years after completion of training). The Supplementary Exam fee will be Rs. 50,000/- plus.

This directive is sent to all FG of the Dip.GO course with a concern for the constant upgradation of the NARCHI – ICMCH courses.

Your valuable suggestions and inputs are essential to achieve a high standard of teaching and training. You are welcome to email your inputs at **narchihq@gmail.com** and it will be incorporated as feasible from time to time.

### **Fellow Guide's Responsibility**

- To follow the principles and ethics of NARCHI - ICMCH and be a role model for the students.
- Will be sole in charge of the inclusive teaching for the concerned course and follow the guidelines of NARCHI-HQ
- To supervise the progress of students learning and take active part as mentor.
- Will take care of the day to day bedside clinics at the training hospital
- To assess the student's performance most objectively appraises them of their performance and guide them to improve their knowledge & skill.
- **Will send by email every three months a quarterly summary of the progress in matters of clinical training including 'leave'; will also inform any deficiency on part of the trainee in any aspect.**
- **To send annual Appraisal Report to HQ before examination.**
- Will allow candidate to undergo classes programme at Kolkata twice in two years organised by NARCHI HQ and allow study leave.
- Fellow Guide will encourage and arrange to participate in CME / Workshop in the training city or at other place on subjects relevant to basic curriculum four times a year (registration paid by candidates).
- **FG will be perpetually responsible for inclusive supervision and monitoring of the candidate's progress in achieving time bound improvement in clinical skills and expertise.**
- To sign affirmation consent to HQ (enclosed).

Dr Barun Sarkar  
Dean, ICMCH

Dr Subrataa Dawn  
Secretary General, NARCHI-ICMCH

Date : 01-01-2019

## **A NOTE OF AFFIRMATION**

Myself, Dr ..... Fellow Guide for DGO course under NARCHI – ICMCH have gone through the directives from NARCHI HQ and agreed to it on principle.

Date:.....  
\_\_\_\_\_ **Signature of the Fellow Guide (FG)**

Fellow Guide's Personal Mobile No.....

Name of the Fellow Guide.....

email : .....

Name and Address of Training Hospital / Nursing Home of Fellow Guide (**in Block Letters**)

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Pin Code..... Telephone No. ....

\_\_\_\_\_  
**Signature of Director / CEO**

\_\_\_\_\_  
**(Name & Address of Hospital)**

**Date :** \_\_\_\_\_

**NB. Signature from Director/ CEO is necessary when Fellow Guide is not the owner of the Hospital.**